



**GARFIELD BAY WATER AND SEWER DISTRICT
Sewer Lateral Improvement Program**

Date: _____

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

PLEASE READ THIS PACKET CAREFULLY.

This packet contains vital information for you and your contractor regarding requirements for the Sewer Lateral Improvement Program (SLIP). The SLIP is the mechanism through which the Sewer District initiates inspections of private lateral sewer lines (sewer lines that run from the structure to the sewer main line) so they can be repaired or replaced if necessary. Actions that trigger the SLIP are explained later in this packet.

IF YOU HAVE ANY QUESTIONS AFTER READING THIS PACKET, CALL THE SEWER DISTRICT CLERK AT 208-263-2218.

GENERAL INFORMATION:

The Sewer Lateral Improvement Program (SLIP) is designed to address defective private lateral sewer lines to District standards and to decrease inflow and infiltration into the main system from defective private lateral sewer lines. Ground water and/or surface water entering the sewer main line make it harder and more costly to treat the sewage. It can also cause treatment plant capacity issues. Defective laterals are ones which have, but are not limited to, cracks, holes, root intrusions, failed joints, collapsed sections, debris (rocks, sand, and gravel), and/or excessive amounts of clear water running in the pipe.

In doing the SLIP inspection, it is mandatory that all lateral lines connected to structures on the property and any additional lateral lines detected tying into the private lateral line be inspected.

Old lateral lines that no longer meet District specifications, but otherwise do pass inspection, are grandfathered in until a failure at a later date is detected through the SLIP procedure or is detected by some other means. At that time, the property owner will be required to replace all outdated lateral lines with ones that meet District specifications.

Adjoining property owners who have one lateral servicing two separate properties are grandfathered in until there is a failure detected. At that time, in the course of repairing the failure, both properties will be required to separate their conjoined laterals and connect them separately into the main. The District may waive this requirement if the property owners can show proof that the terrain or topography creates barriers to separate sewer main connections, such as rock outcroppings, steep cliffs, etc. that would prevent a direct hookup into the sewer main. Proof must be in the form of a qualified study by a licensed Idaho engineer specializing in waste water treatment. Additionally, if a conjoined line is approved, the property owners will need to provide the Sewer District with proof that the adjoining property was granted an easement.

All expenses for work done on private laterals, video inspections, and expenses for inspections by the District Operator will be the responsibility of the property owner.



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IT IS YOUR RESPONSIBILITY IF THE SLIP IS TRIGGERED.

If the SLIP triggers an inspection of your lateral and you do not have documentation showing the sewer lateral was video inspected within the previous 5 years, the property owner must insure that any lateral line from any structure on the property is in good condition by having all lateral lines video inspected. **Unless there are extenuating circumstances that prove otherwise, no home or business shall be required to have a SLIP inspection more than once every five (5) years.**

If required to do the SLIP inspection, the property owner must contact the Sewer District Operator to start the process. Call the District Clerk at 208-263-2218 to request the District Operator's contact information. The District Operator will coordinate with the owner in completing the inspection. It will be done with video inspection technology and a video disc copy will be produced. The video and a written report will be used to assess the condition of the lateral(s). If the inspection shows another lateral line connected to your line, it must be video inspected as well. The District Operator will provide the results to the owner and to the District Clerk.

For individual pressure line systems, the inspection is done visually by the District Operator. The owner must ensure that the pressure pump is fully operational at the time of the inspection. Please contact the District Operator to schedule a visual inspection of a pressure line system.

It is the responsibility of the property owner to schedule the video or visual inspection with the District Operator and follow directions provided. If repairs/replacement are needed, the owner must hire a Public Works Licensed Contractor to do the work. The owner shall notify the Operator 48 hours prior to work being started in order to coordinate the work and final inspection with the Operator. **Please be sure to inform your Contractor of the SLIP requirements and to give the District Operator 48 hours prior notice to the start of the repair and/or the replacement of the lateral line. A final inspection performed by the District Operator is necessary before repaired or replaced lines can be buried.**

WHAT TRIGGERS THE SLIP INSPECTION?

Selling the home/property

Taking out a building permit

ANY WORK involving tapping into or extending an existing sewer lateral

A visual problem is detected.

Trigger: Selling the property

Selling a property with a business, home, or structure constructed more than five years ago and connected to the District's sewer system. **Caution! PRIOR TO CLOSING ON THE SALE**, a SLIP inspection must be completed and documentation presented to the District. If within the immediate last five years the lateral line was inspected and approved, and the video documentation was presented to the District, the SLIP inspection is not required.

Trigger: Taking out a building permit

Taking out a building permit valued at \$25,000 or more. This includes, but is not limited to, new construction, remodeling existing structures, adding an accessory building with or without a bathroom(s), adding additional bathrooms to an existing structure, or adding an apartment.

Trigger: ANY WORK involving tapping into or extending an existing sewer lateral

Tapping into, extending, or doing any work on the private sewer lateral.

Trigger: A visual problem is detected.

During a routine or planned inspection of the District's main line a problem is detected with a private sewer lateral line. Problems may be due to, but are not limited to, faulty connections to the main line, debris (rocks, sand, gravel, or other obstructions), observed cracks or other failures, and/or excessive amounts of water running into the main from the lateral sewer line.



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WHAT YOU SHOULD DO NOW:

1. Call the District Clerk at 208-263-2218 for the District Operator's contact information.
2. Call the District Operator to schedule the video inspection.
3. Follow the directions from the District Operator. They will coordinate the inspection with you.
4. District Operator personnel shall be present during video inspections, a copy of the video will be produced, and findings will be sent to the owner and the District.

What happens after the inspection?

The Lateral(s) Passes Inspection:

The video and other documentation from the Operator will be evaluated by the District. If your lateral line(s) passes inspection, you are done. **Nothing else is required.**

Notification of Lateral Line Failure:

1. If the lateral sewer line fails inspection you have 90 days from the date of notification to repair or replace the defective sewer lateral lines.
2. Follow the District guidelines by hiring a Public Works Licensed Contractor to complete repairs or replacement. Provide the SLIP inspection information to your contractor.
3. 48-hours notice must be given to the District Operator prior to starting work. A final inspection of all pipes, fittings, and connections will be completed by the District Operator prior to the work being buried.
4. Once the District receives the final inspection approval from the District Operator, the lateral line is approved for use.
5. The owner is responsible for any and all expenses for the inspection(s), follow-up inspections, and any repair and/or replacement of their lateral sewer line(s). You must repair or replace the defective lateral line(s) within 90 days of notification.

Special Note: All work performed on laterals or the main line must be performed by a Public Works Licensed Contractor.

EXTENDING THE TIME LINE FOR REPAIRS:

If extenuating circumstances exist (weather or as determined by the District or District Operator), you may request in writing to the District for an extension of the 90-day requirement to do the work. Approval for the extension is given on a case by case basis.



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DISTRICT DETERMINED EMERGENCY SITUATIONS:

If the failure noted above is found to require immediate attention due to an imminent risk to the health and safety of the public, risk to property, risk to the lake or tributaries, or risk to the District's sewer system as determined by the District and District Operator, the owner is required to take immediate action to mitigate the problem. No extension of time to complete the work is allowed under an emergency situation, as determined by the District. If the owner does not take immediate action, the District has authority to levy fines and to take legal action to correct the problem. This can include the District hiring a Public Works Licensed Contractor to complete repairs at the owner's expense.

FAILURE TO COMPLY WITH SLIP REQUIREMENTS:

If there is an emergency situation as noted above, the District may utilize available legal authority to replace or repair the private lateral sewer line(s) in question and bill the property owner for the expenses.

If there is no emergency, and the owner does not comply with any part of the SLIP requirements, in addition to District fines, the District has the authority to take legal action to remedy the situation. All costs incurred by the District for any work done, including additional video inspections, additional District Operator inspections, or increased District Clerk time will be billed to the property owner.

NEED HELP? CONTACT THE DISTRICT.

The Garfield Bay Water & Sewer District is committed to improving the sewer system. The District will work with individuals to help insure the SLIP inspection requirements are followed. The District Clerk and/or the District Operator will answer all questions regarding the SLIP inspection. The Board will be available at regular District meetings (the second Tuesday of each month) to answer questions. Please do not hesitate to contact the District Clerk at 208-263-2218.